

**NOTTAWA TOWNSHIP**  
**MONTHLY MEETING MINUTES**  
**MARCH 7, 2022**

**Curtiss called the meeting to order.**

**Green made a motion to have Curtiss run the board meeting; Support – Marchiando; Approved by all.**

**The meeting opened at 7:00 with the pledge of allegiance. All members present, except Mindel.**

**Fox made a motion to approve the agenda, Support – Marchiando; Approved by all.**

**Fox made a motion to approve the February 2022 meeting minutes, Support – Green; Approved by all.**

**Local Government:** none

**Public Comment:** Resident Stu Rau spoke of his frustration with the state of his property with the ongoing sewer project.

**Treasurer’s Report and Authorization to Pay the Bills** – Checking account: \$10,985.41, Savings account: \$504,080.89; Sewer Checking: \$102,702.65; Sewer Construction Checking: \$1,141.00; Sewer Debt Retirement: \$61,912.16; Sewer RRI: \$6,701.28; CD’s: \$823,815.46; Reviewed bills to be paid; Motion by Fox to approve the treasurer’s report and to authorize the payment of the monthly bills; Support – Marchiando; all approved.

**Fire Department Report** – The new truck has arrived. They are waiting for lights, sirens, etc. to be added. The Joint Fire Board meeting is scheduled for Thursday, March 17, 2022, at 7:00 p.m. at the Fire Barn.

**Old Business**

**A. Beal City/Coldwater Lake Sewer Project** – Lift station start-up has been completed. They discovered that 5 air release valves need to be replaced and the back-up engine is not getting enough gas. Beal City lines are all in – clean out and videoing needs to be done yet. We discussed whether we should just go ahead and do the valves and video ourselves and collect from Rothenberger down the road. We are hoping that “ready to hook up” letters could go out to residents with a “90 days to completion” deadline by March 15. We must certify completion to the State by July 15, 2022.

Pete presented 4 change orders:

Contract 2, Change Order 6 (Pump Station) – request to raise structure, add a culvert and add stone; Motion to approve by Fox; Support – Green; all approved

Contract 1, Change Proposal 8 (Beal City Gravity Sewer) – Request for an extension of time; Pete has let this request expire; Rothenberger must now file a claim to the Township.

Contract 3, Change Proposal 8 (Forced Main to MP) - Request for an extension of the substantial completion date; Pete has let this request expire; Rothenberger must now file a claim to the Township.

Contract 3, Change Proposal 9 (Forced Main to MP) – Request for extra compensation re: pigging process; Pete has denied this claim; Rothenberger must now file a claim to the Township.

Fox made a motion to confirm the denial of the change proposals by Rothenberger Company, Inc. for extensions of time for contracts one (1) and three (3) and the change proposal for additional compensation for contract three (3). More specifically known as Contract 1 - Change Proposal 8, Contract 3 – Change Proposal 8 and Contract 3 – Change Proposal 9; Support – Marchiando; all approved

Our attorney, Mr. Stoker, will contact Rothenberger’s bond attorney tomorrow regarding unpaid subcontractors and demand a meeting with them.

**B. Portable Pumps** – Pete Lorenz reviewed the quotes we have for the portable pumps. Fox made a motion to approve the quote from Mersino for the 74 hp pump subject to the same quote price and assurances that the pump will achieve required gallons per minute and total dynamic head by coming out and testing/start up at the lift station; Support – Marchiando; all approved.

### **New Business**

**A. March Pay Estimates** – None.

We then reviewed amendment seven to the owner-engineer agreement. A motion to approve that amendment was made by Fox; Support – Marchiando; all approved

**B. 2021/2022 budget amendments** – Curtiss reviewed overbudget items, including the Transfers Out line item and explained that Transfers Out is 2% and ARPA money being transferred from our general savings to Sewer Construction; A motion was made by Fox to use unused funds for the overbudget items; Support – Green; all approved.

**C. ICRC roads report and potential projects** – Curtiss reviewed the roads report sent by the Road Commission and the suggestion by our driver that Johnson Rd between Rosebush and Denver, as well as Denver Rd between Gilmore and Littlefield should be graveled this year. Total cost is \$40,000. Our share would be \$20,000. Green made a motion to approve the graveling; Support – Fox; all approved

**D. Salary resolutions** – Curtiss presented two salary resolutions – one for Green for her added duties with sewer billing at \$200.00 per month (Resolution 22-1) and one for increasing the wages of election workers to \$13.00 per hour and the election chairperson to \$15.00 per hour (Resolution – 22-2); Curtiss read the resolutions; Roll call vote – Marchiando – yes; Green – yes, Curtiss – yes; Fox – yes; Mindel not present.

**E. Spring 2% grants** – We discussed the needed road work on Winn Rd between Weidman and Vernon and Nottawa Rd between Denver and Vernon. Curtiss will put in a Request for Estimate on both roads, and we may put in a 2% grant request on one or both roads.

**Adjournment** – the regular meeting was adjourned at 8:45 p.m.

**2022/2023 Budget Hearing was called to order at 8:47 p.m.**

We reviewed the budget and made one modification – Green pointed out that the Park will have a monthly sewer bill starting this spring. Curtiss will create a new Sewer at Park line item and add a budget amount of \$1,800 – taking from Improvements at Hall line item. Motion to approve the budget as presented by Fox; Support – Marchiando; all approved.

**Adjournment** – the budget meeting was adjourned at 9:10 p.m.

**Next meeting: Monday, April 4, 2022, at 7:00 p.m.**

**Respectfully submitted,**

**Heather A. Curtiss, Clerk**

- **These minutes are unapproved. They will be approved at the April 2022 board meeting.**