

# **NOTTAWA TOWNSHIP**

## **Monthly Meeting Minutes**

**February 6, 2023**

**Mindel called the meeting to order at 7:00 and began with the pledge of allegiance. All members were present.**

**Marchiando made a motion to approve the agenda, Support – Fox; Approved by all.**

**Fox made a motion to approve the January 2023 meeting minutes with a correction to the date at the top, Support – Marchiando; Approved by all.**

**Local Government:** None

**Public Comment:** Kim Maxon stated she has a concession trailer and would like to be at the Township Park during baseball/softball season this spring/summer. She is licensed through the State of Michigan and Isabella County and is insured. She will send copies of each to the Clerk.

Fox made a motion to allow Ms. Maxon to have her concession trailer at the park this spring/summer, Support – Marchiando; approved by all.

**Treasurer’s Report and Authorization to Pay the Bills** – Checking account: \$39,918.54, Savings account: \$529,538.02; Sewer Checking: \$709,415.02; Sewer Construction Checking: \$1,656.14; Sewer Debt Retirement \$153,300.69; Sewer RRI: \$11,172.47; CD’s: \$675,813.32; Green reported that we received the first installment of the new grant from the State in the amount of \$500,000.00. This amount is to be used for the sewer system only. Green stated that delinquent sewer bills may be sent to the County Treasurer after tax collection is done. Motion by Fox to approve the treasurer’s report and to authorize the payment of the monthly bills; Support – Marchiando; approved by all.

**Fire Department Report** – There is a joint Fire Board meeting on Thursday, March 16, 2023, at 7:00 p.m. at the fire barn.

### **10. Old Business**

#### **A. Beal City/ Coldwater Lake Project –**

Beal City gravity sewer (contract 1) – Hanover is getting a proving ring so the last test can be done on the sewer line that was replaced on Winn Road. Once that is complete “ready to hook up” letters can be mailed to the remaining residents in the sewer district.

Lift Station (contract 2) – Marchiando made a motion to accept the change order extending the final completion date; Support – Fox; approved by all. Marchiando made a motion to accept the final pay estimate #6; Support – Fox, approved by all. This contract is now complete.

Forced Main to MP (contract 3) – Rothenberger was terminated on this contract. Our attorney has sent a letter to Hanover regarding issues with flanges and bolts used on this project.

- B. Weidman Project** – Pete will reach out to Tom Coliss, who was the bond attorney on the Beal City/Coldwater Lake project to see what first steps are for the Weidman project. The engineers may be interested in setting up another joint meeting with township representatives from both Sherman and Nottawa in the near future.
- C. Portable Pumps** – Pete has been in talks with Mersino to get some further specs on the proposed pump so we can determine if it will work for this project.
- D. Rothenberger Contract 3 Termination** – see 10 (A) above.

## **11. New Business**

- A. December Pay Estimates, Form 440 Invoices and Engineering Amendment** – Pay estimate approval was done under 10 (A) – Lift station (contract 2) above. Mindel presented the Form 440 invoices and Engineering Amendment 18. Marchiando made a motion to approve the Form 440 invoices; Support – Green; approved by all. Fox made a motion to approve Engineering Amendment 18; Support – Marchiando; approved by all.
- B. New Deputy Treasurer** – Green appointed Kathleen Galinski as her Deputy Treasurer.
- C. Spring 2%** - We discussed applying for paving the park parking lot and entrance road, the road project proposed by the Road Commission (Weidman Rd and Nottawa Rd work) and Mindel will contact the Coldwater Lake Association about re-applying for the invasive species work that is needed on Coldwater Lake.
- D. Vulnerability Assessment and Emergency Plan** – this document was completed in 2020 but needs to be re-certified for 2023; Mindel completed the certification.
- E. BOR Poverty Guidelines** – Fox made a motion to adopt the BOR Poverty Guidelines as presented; Support – Marchiando; approved by all.
- F. Discuss 2023 Budgets** – We reviewed the general budget and sewer budget. Both budgets will need to be approved at the March meeting.

**12. Adjournment** – motion to adjourn at 9:07 p.m.

**The next board meeting is Monday, March 6, 2023**

**\*These minutes will be approved at the March board meeting.**